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# **File Creation Parameters for State Reporting and Records Transfer System**

**File: Pre ID (STAR) Proof of Concept  
For reporting year 2003 - 2004**

**Version 4.0.2**

**California Department of Education**

**November 26, 2003**

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## Revision History

Name	Date	Reason For Changes	Version
Steve Smith and Jay Reid	10/31/2003	Initial creation of document	4.0
Jay Reid	11/20/2003	Corrected FCP Item #51 English Learner (Action Section: Text and Note changed)	4.0.1
Jay Reid	11/26/2003	Added L/R Justification column to App. A Table	4.0.2

# 1. Introduction

## Purpose

This File Creation Parameters document is intended to provide a clear set of rules and specifications for creating the CDE required file Pre ID (STAR) Proof of Concept from records submitted by Local Education Agencies (LEAs) that are participating in CSIS. This document is under very strict version control and is to be updated and released simultaneously with new releases of the CSIS Data Dictionary, SRRTS Code Tables, SRRTS Validation Tables and SRRTS File Formats.

This document is created and maintained by California Department of Education, Education Data Office.

## Document Conventions

The title page and header of this document contain a version number in the form X.Y.Z where:

X is the version number in sequence 1 through N

Y is the revision number in sequence .1 through .N

Z is the errata correction number in sequence .1 through N

The version number of the document correlates directly to the school year that the document will be implemented in CSIS production systems. School year 2003-2004 is represented by version 4.Y.Z. In this example, the first published version of the document would be numbered 4.0. Each new version represents substantial change to the document (for example, adding or deleting elements, work products or processes) and will be serially numbered to the right of the first decimal (for example 4.1, 4.2,) once CSIS management has approved it. Minor revisions (that is, format or spelling) will retain the version and revision number and only increment the correction number to the right of the second decimal (for example 4.0.1, 4.1.1, 4.1.2). CSIS software systems are sensitive only to the Version revision number (e.g., 4.1). Correction numbers are not entered into CSIS software systems.

## Intended Audience and Reading Suggestions

The primary audience intended to read this document are the technical staff responsible for transitioning the CDE paper based aggregate reporting system to the new State Reporting and Records Transfer System (SRRTS). These are the CDE Program technicians and the programming staff writing the aggregation routines. The software quality assurance staff should also use this document to create test plans.

Readers should first familiarize themselves with the SRRTS System Architecture, SRRTS System Requirements Specification, SRRTS State Reporting Subsystem Architecture and Transmission File Formats prior to reading this document. The reader should be thoroughly familiar with the CSIS Data Dictionary and Code before reading this document.

## References

All of the other documents referenced by this document can be found on the CSIS web site, in the document library. The web site address is <http://www.csis.k12.ca.us/library/index.html>. The following documents stored there will assist the reader in gaining a full understanding of the requirements and specifications for SRRTS:

- CSIS Program Charter
- SRRTS Project Charter
- Use Cases for SRRTS
- SRRTS System Architecture

The following documents are specifically referenced by each of the form/file aggregate definitions included in this document. These reference documents explain the actual content and source of information for the aggregations defined here.

<b>Document Name</b>	<b>Version</b>	<b>Published date</b>
CSIS Data Dictionary	4.1.1	September 1, 2003
CSIS Data Dictionary Code Tables	4.1.1	April 21, 2003
File Transmission Formats	4.1	December 18, 2002
STAR 2004 Pre-Identification File Layout <a href="http://www.startest.org/preid.html">http://www.startest.org/preid.html</a>	0.0	October 21, 2003

## 2. Required CSIS Data Elements and Valid Codes

### CSIS ELEMENTS AND VALID CODES USED

File Format	ID	Name	Valid Codes
DEMO GN NULL	01.02	CSIS Student Number	
DEMO GN NULL	01.01.02	Student's Name - First	
DEMO GN NULL	01.01.03	Student's Name – Middle	
DEMO GN NULL	01.01.04	Student's Name - Surname	
DEMO GN NULL	01.03	Locally Assigned Student Number	
DEMO GN NULL	02.01	Student Gender	M = Male F = Female
DEMO GN NULL	02.02	Student Race/Ethnicity - Primary	100 American Indian or Alaska Native 201 Chinese 202 Japanese 203 Korean 204 Vietnamese 205 Asian Indian 206 Laotian 207 Cambodian 299 Other Asian 301 Hawaiian 302 Guamanian 303 Samoan 304 Tahitian 399 Other Pacific Islander 400 Filipino 500 Hispanic or Latino 600 Black or African American (Not Hispanic) 700 White (Not Hispanic) 999 Decline to State
DEMO GN NULL	02.03	Student Birth Date	
DEMO GN NULL	02.07.01	Student 's Primary Language	See Data Dictionary Code Tables 4.1.1 Appendix C for a complete list of language codes.
DEMO GN NULL	02.09	Student English Proficiency	1 English Only 2 Initially Identified as Fluent English Proficient 3 English Learner 4 Redesignated Fluent English Proficient.
DEMO GN NULL	02.10	Date Re-designated FEP	

<b>File Format</b>	<b>ID</b>	<b>Name</b>	<b>Valid Codes</b>
DEMO GN NULL	02.16	Parent Education Level	<b>10</b> Graduate school / post graduate training <b>11</b> College graduate <b>12</b> Some college (includes AA degree) <b>13</b> High school graduate <b>14</b> Not a high school graduate <b>15</b> Declined to state or unknown
DEMO GN NULL	05.19	First Enrollment in a California School	
DEMO GN NUL	05.20	First Enrollment in a U.S. School	
DEMO GN NULL	05.21	School Mobility Grade Level	<b>IN</b> Infant <b>PS</b> Preschool <b>KN</b> Kindergarten <b>01</b> First Grade <b>02</b> Second Grade <b>03</b> Third Grade <b>04</b> Fourth Grade <b>05</b> Fifth Grade <b>06</b> Sixth Grade <b>07</b> Seventh Grade <b>08</b> Eighth Grade <b>09</b> Ninth Grade <b>10</b> Tenth Grade <b>11</b> Eleventh grade <b>12</b> Twelfth Grade <b>UN</b> Ungraded <b>UE</b> Ungraded Elementary (K-8) <b>US</b> Ungraded Secondary (9-12) <b>AD</b> Adults in K-12 programs
DEMO GN SA	01.06.02	Student's Street Address (1)	
DEMO GN SA	01.06.03	Student's Street Address (2)	
DEMO GN SA	01.06.09	Student's Address – City	
DEMO GN SA	01.06.10	Student's Address – State	See Data Dictionary Code Tables 4.1.1 Appendix A for a complete list of U.S., Canadian, and Mexican state / province codes.
DEMO GN SA	01.06.11	Student's Address – Zip or Postal Code	
DEMO GN ET	02.02.01	Student Race/Ethnicity-Additional	Use all codes for DE 02.02 (above) except code 999. Code 999 is not valid for DE 02.02.01(Student Race/Ethnicity-Additional)
PARG GN NULL	99.99.15	Parent/Guardian Record Sequence Number	
PARG GN NULL	03.03.02	Parent/Guardian or Caregiver's Street Address (1)	
PARG GN NULL	03.03.03	Parent/Guardian or Caregiver's Street Address (2)	
PARG GN NULL	03.03.09	Parent/Guardian or Caregiver's City	

<b>File Format</b>	<b>ID</b>	<b>Name</b>	<b>Valid Codes</b>
PARG GN NULL	03.03.10	Parent/Guardian or Caregiver's State	See Data Dictionary Code Tables 4.1.1 Appendix A for a complete list of U.S., Canadian, and Mexican state / province codes.
PARG GN NULL	03.03.11	Parent/Guardian or Caregiver's Zip or Postal Code	
ENRA SE NULL	01.02	CSIS Student Number	
ENRA SE NULL	05.01	Enrollment Date	
ENRA SE NULL	05.03.03	School of Enrollment ID Number	
ENRA SE NULL	05.04	Grade Level	<b>02</b> Second Grade <b>03</b> Third Grade <b>04</b> Fourth Grade <b>05</b> Fifth Grade <b>06</b> Sixth Grade <b>07</b> Seventh Grade <b>08</b> Eighth Grade <b>09</b> Ninth Grade <b>10</b> Tenth Grade <b>11</b> Eleventh grade <b>UN</b> Ungraded <b>UE</b> Ungraded Elementary (K-8) <b>US</b> Ungraded Secondary (9-12)
ENRA SE NULL	05.06	Withdrawal Date	
ENRA SE NULL	05.18	Student Enrollment Status	<b>01</b> Secondary enrollment
PROG PE NULL	07.03	Program Eligibility Start Date	
PROG PE NULL	07.04	Program Eligibility End Date	
PROG PS NULL	07.20	Special Education Disability Category	<b>010</b> Mental Retardation (MR) <b>020</b> Hard of Hearing (HH) <b>030</b> Deaf (DEAF) <b>040</b> Speech or Language Impairment (SLI) <b>050</b> Visual Impairment (VI) <b>060</b> Emotional Disturbance (ED) <b>070</b> Orthopedic Impairment (OI) <b>080</b> Other Health Impairment (OHI) <b>090</b> Specific Learning Disability (SLD) <b>100</b> Deaf-Blindness (DB) <b>110</b> Multiple Disabilities (MD) <b>120</b> Autism (AUT) <b>130</b> Traumatic Brain Injury (TBI)

<b>File Format</b>	<b>ID</b>	<b>Name</b>	<b>Valid Codes</b>
PROG PE NULL PROG PE SR	07.01	Special Program Type	<b>117</b> Class Size Reduction Program-Option 1 (Full Day) <b>118</b> Class Size Reduction Program-Option 2 (Half Day) <b>120</b> English Learner (EL) <b>121</b> ESEA Title I – SCE School Wide <b>122</b> ESEA Title I – SCE Targeted <b>127</b> Gifted and Talented Education (GATE) <b>132</b> Indian Education <b>135</b> Migrant Education <b>136</b> National School Lunch Programs-Free Meals <b>137</b> National School Lunch Programs-Reduced Price Meals <b>151</b> Title I Part A/SCE-Schoolwide <b>152</b> Title I Part A/SCE-Targeted Assistance
PROG PE SR PROG PE NULL	07.05	Program Participation Start Date	
PROG PE SR PROG PE NULL	07.06	Program Participation End Date	
PROG PE SR	07.12	Instructional or Support Services Received	<b>330</b> English Language Development (ELD) <b>331</b> ELD and Specially Designed Academic Instruction in English (SDAIE) <b>332</b> ELD and SDAIE with Primary Language Support <b>333</b> ELD and Academic Subjects through the Primary Language (L1)
INST GN NULL	14.03	Institution ID	

## Pre ID (STAR) Extract Fields Not Populated for Proof of Concept FY 2003-2004

Item	Name	Field Name
1	Test Program ID	TEST_ID
8	Delivery Name	DELIVERY_NAME
9	Delivery Code	DELIVERY_CODE
19	Local Use	LOCAL
60	R-FEP student scored Proficient or Advanced for ELA CST	RFEPE_STU_PROF_ADV_ELACST
63	ASAM Schools only –Student Enrolled in School Less than 90 days prior to testing	ASAM_90_LESS
64	Student with significant disabilities will be assessed with the CAPA	DISABL_CAPA
65	Student counted as part of District's enrollment in Oct 2003 CBEDS data collection and has been continuously enrolled since that date.	DIST_CBEDS_ENROL
66	Student counted as part of school's enrollment in Oct 2003 CBEDS data collection and has been continuously enrolled since that date	SCH_CBEDS_ENROL
67	Multiple-Choice Test Administration Period	MULTI_CH_TEST_PERIOD
68	Writing Test Date	WRITING_TEST_DATE
72	Out-of-Level Test Grade for Students with IEPs or 504 Plans in Grades 5-11	OUT_OF_LVL_TEST_GRADE
73	County Code of Residence for Students with IEPs	CTY_CODE_RES_STU_IEP
74	District Code of Residence for Students with IEPs	DIST_CODE_RES_STU_IEP
77	Student's Parent Name	STU_PAR_NAME
83	Customer Pre-ID Data Field 2	CUST_PRE_ID_DATA_FLD_2
84	Name of Student's English Teacher	NAM_STU_ENG_TEACHER
85	Student's English Period	STU_ENG_PERIOD
86	Name of Student's Math Teacher	NAM_STU_MATH_TEACHER
87	Student's Math Period	STU_MATH_PERIOD

### 3. File Creation Parameters for Pre ID (STAR)

#### Description

**Physical File Name:** Pre ID for STAR

**Description:** The Pre ID for STAR form is used by California school districts participating in Pre Identification services with the CDE contracting vendor. The form is used to provide the vendor with student, school, and district information for the purpose of creating testing materials with student information printed on the documents.

**Related hard copy form:**

**Form name:** STAR Standardized Testing and Reporting  
2004 Pre-Identification File Layout

**Form date:** October 21, 2003

#### Definitions

**Current School Year:** The current school year 2004 is the period from July 1, 2003 through June 30, 2004.

**Prior School Year:** The prior school year is the period from July 1, 2002 through June 30, 2003.

## Selection Criteria Name: Enrollment

These are 2nd through 11<sup>th</sup> grade students who are expected to be enrolled at the time of testing. Students that are enrolled at more than one school are included only in their primary school of enrollment. For ungraded students, grade level will be calculated based on the student's birthdate. This section defines those elements that are needed for the file creation rules that follow. Each element is defined as to its source (what CSIS record format it comes from) and how it is used. Some elements are used to define uniqueness while others are used to join together the records in which they are found.

Select and join records for each student as noted in the table below

File Format	DE used to join records	DE Name	Criteria
INST GN NULL	14.03	Institution ID	KEY

Record Links: Join the following records together using the following Elements.

INST GN NULL, ENRA SE NULL	14.03 05.03.03	Institution ID School of Enrollment ID Number	Include only one ENRA SE NULL record per student.
ENRA SE NULL, DEMO GN NULL, DEMO GN ET, DEMO GN SA, PROG PE SR, PROG PE NULL, PARG GN NULL	01.03	Locally Assigned Student Number	Include a maximum of only one PARG GN NULL record or the DEMO GN SA record per student, as noted in the text below.

Select only those records that meet the following criteria after they have been joined

ENRA SE NULL	05.04	Grade Level	(05.04 Grade Level = "02" or "03" or "04" or "05" or "06" or "07" or "08" or "09" or "10" or "11") OR ((05.04 Grade Level "UE" or "US" or "UN") and (02.03 Student Birth Date =>19861203 and <=19961202))
ENRA SE NULL	05.09	Dropout Indicator	= blank
ENRA SE NULL	05.18	Student Enrollment Status	= blank
ENRA SE NULL	05.01	Enrollment Date	<= June 30 of the current school year
ENRA SE NULL	05.06	Withdrawal Date	=blank
DEMO GN NULL	05.12	Graduation Date	=blank

PARG GN NULL	03.03.02	Parent/Guardian or Caregiver's Street Address	Select the one having the lowest Parent Guardian Record Sequence Number (DE 99.99.15) numeric value where DE 03.03.02 <> blank
DEMO GN SA	01.06.01	Student's Address Type	If none found, then use DEMO GN SA record where DE 01.06.01 = 2; If code 2 is not found, then use the first DEMO GN SA record that is found.

## Element Definitions

### Test Program ID

#### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

#### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				1-TEST_ID	Test Program ID	N/A

### District Name

#### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
ENRA SE NULL	05.03.03	School of Enrollment ID Number	None
Action	WRITE "District Name" from CDS file after matching 05.03.03 School of Enrollment ID Number digits 1 through 7		

#### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				2-DIST_NAME	District Name	N/A

### County / District Code

#### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
ENRA SE NULL	05.03.03	School of Enrollment ID Number	None
Action	EXTRACT digits 1 through 7 of 05.03.03 School of Enrollment ID Number		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	3-CD_CODE	County District Code	None

**Filler****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	4-FILLER	FILLER	N/A

**School Name****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
ENRA SE NULL	05.03.03	School of Enrollment ID Number	None
Action	WRITE "School Name" from CDS file after matching 05.03.03 School of Enrollment ID Number		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	5-SCHOOL_NAME	School Name	None

**School Code****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
ENRA SE NULL	05.03.03	School of Enrollment ID Number	None
Action	EXTRACT 8th through 14th digits of 05.03.03 School of Enrollment ID Number		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	6-SCHOOL_CODE	School code	None

***Filler*****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				7-FILLER	Filler	N/A

***Delivery Name*****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				8-DELIVERY_NAME	Delivery Name	N/A

***Delivery Code*****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				9-DELIVERY_CODE	Delivery Code	N/A

## **Grade in which student is enrolled**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.03	Student Birth Date	See Selection Criteria Name: Enrollment
ENRA SE NULL	05.04	Grade Level	See Selection Criteria Name: Enrollment
Action	If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19951203 and <=19961202, then WRITE "02" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19941203 and <=19951202, then WRITE "03" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19931203 and <=19941202, then WRITE "04" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19921203 and <=19931202, then WRITE "05" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19911203 and <=19921202, then WRITE "06" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19901203 and <=19911202, then WRITE "07" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19891203 and <=19901202, then WRITE "08" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19881203 and <=19891202, then WRITE "09" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19871203 and <=19881202, then WRITE "10" If 05.04 Grade Level = UN, UE, or US and 02.03 Student Birth Date >=19861203 and <=19871202, then WRITE "11" ELSE EXTRACT 05.04 Grade Level		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				10-GRADE_ENROL	Grade in which student is enrolled	None

## **Student's Last Name**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	01.01.04	Student's Name - Surname	None
Action	EXTRACT first 11 characters of 01.01.04 Student's Name – Surname		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				11-ST_L_NAME	Student's Last Name	None

## **Student's First Name**

### **CSIS Data Element(s) Used**

<b>File Format</b>		<b>ID</b>	<b>Name</b>	<b>Criteria</b>
DEMO GN NULL		01.01.02	Student's Name - First	None
<b>Action</b>		EXTRACT first 9 characters of 01.01.02 Student's Name – First		

### **CDE Data Element(s) Populated**

<b>Source Form</b>				<b>Item # and Mnemonic</b>	<b>Name</b>	<b>Additional Criteria</b>
<b>Pg</b>	<b>Sec</b>	<b>Row</b>	<b>Col</b>			
				12-ST_F_NAME	Student's First Name	None

## **Student's Middle Initial**

### **CSIS Data Element(s) Used**

<b>File Format</b>		<b>ID</b>	<b>Name</b>	<b>Criteria</b>
DEMO GN NULL		01.01.03	Student's Name – Middle	None
<b>Action</b>		EXTRACT first character of 01.01.03 Student's Name - Middle		

### **CDE Data Element(s) Populated**

<b>Source Form</b>				<b>Item # and Mnemonic</b>	<b>Name</b>	<b>Additional Criteria</b>
<b>Pg</b>	<b>Sec</b>	<b>Row</b>	<b>Col</b>			
				13-ST_M_NAME	Student's Middle Initial	None

## **Student's ID Number**

### **CSIS Data Element(s) Used**

<b>File Format</b>		<b>ID</b>	<b>Name</b>	<b>Criteria</b>
DEMO GN NULL		01.03	Locally Assigned Student Number	None
<b>Action</b>		EXTRACT the first ten digits of 01.03 Locally Assigned Student Number		

### **CDE Data Element(s) Populated**

<b>Source Form</b>				<b>Item # and Mnemonic</b>	<b>Name</b>	<b>Additional Criteria</b>
<b>Pg</b>	<b>Sec</b>	<b>Row</b>	<b>Col</b>			
				14-STU_ID	Student's ID Number	None

**Date of Birth (Month)****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.03	Student Birth Date	None
Action	EXTRACT 5 <sup>th</sup> through 6 <sup>th</sup> digits of 02.03 Student Birth Date		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				15-DOB_M	Date of Birth (Month)	None

**Date of Birth (Day)****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.03	Student Birth Date	None
Action	EXTRACT 7 <sup>th</sup> through 8 <sup>th</sup> digits of 02.03 Student Birth Date		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				16-DOB_D	Date of Birth (Day)	None

**Date of Birth (Year)****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.03	Student Birth Date	None
Action	EXTRACT 1 <sup>st</sup> through 4 <sup>th</sup> digits of 02.03 Student Birth Date		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				17-DOB_Y	Date of Birth (Year)	None

## Gender

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
DEMO GN NULL	02.01	Student Gender	None
Action	EXTRACT 02.01 Student Gender		

### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				18-GENDER	Gender	None

## Local Use

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				19-LOCAL	Local	N/A

## Primary Ethnicity

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
DEMO GN NULL	02.02	Student Race/Ethnicity - Primary	None
Action	EXTRACT 02.02 Student Race/Ethnicity – Primary		

### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				20-ETHNICITY_P	Primary Ethnicity	None

## Other Ethnicities

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
DEMO GN ET	02.02.01	Student Race/Ethnicity-Additional	None
Action	WRITE "Y" if meets " Additional Criteria", ELSE Blank		

### CDE Data Element(s) Populated

Pg	Sec	Row	Col	Source form	Name	Additional Criteria
				Item # and Mnemonic		
				21- ETHNICITY_S_AAB	Other Ethnicities- African American or Black (not of Hispanic origin)	If any 02.02.01 Student Race/Ethnicity-Additional = 600
				22- ETHNICITY_S_AIAN	Other Ethnicities- American Indian or Alaskan Native	If any 02.02.01 Student Race/Ethnicity-Additional = 100
				23-ETHNICITY_S_CHIN	Other Ethnicities- Asian – Chinese	If any 02.02.01 Student Race/Ethnicity-Additional = 201
				24-ETHNICITY_S_JAP	Other Ethnicities- Asian – Japanese	If any 02.02.01 Student Race/Ethnicity-Additional = 202
				25-ENTHNICITY_S_KOR	Other Ethnicities- Asian – Korean	If any 02.02.01 Student Race/Ethnicity-Additional = 203
				26-ETHNICITY_S_VIET	Other Ethnicities- Asian – Vietnamese	If any 02.02.01 Student Race/Ethnicity-Additional = 204
				27-EHTNICITY_S_AINDIAN	Other Ethnicities- Asian – Asian Indian	If any 02.02.01 Student Race/Ethnicity-Additional = 205
				28-ETHNICITY_S_LAOS	Other Ethnicities- Asian – Laotian	If any 02.02.01 Student Race/Ethnicity-Additional = 206
				29-ETHNICITY_S_CAM	Other Ethnicities- Asian – Cambodian	If any 02.02.01 Student Race/Ethnicity-Additional = 207
				30-ETHNICITY_S_OASIAN	Other Ethnicities- Asian – Other Asian	If any 02.02.01 Student Race/Ethnicity-Additional = 299
				31-ETHNICITY_S_FIL	Other Ethnicities- Filipino	If any 02.02.01 Student Race/Ethnicity-Additional = 400
				32-ETHNICITY_S_HISP	Other Ethnicities- Hispanic or Latino	If any 02.02.01 Student Race/Ethnicity-Additional = 500
				33-ETHNICITY_S_NHAW	Other Ethnicities- Pacific Islander – Native Hawaiian	If any 02.02.01 Student Race/Ethnicity-Additional = 301
				34-ETHNICITY_S_GUAM	Other Ethnicities- Pacific Islander – Guamanian	If any 02.02.01 Student Race/Ethnicity-Additional = 302
				35-ETHNICITY_S_SAM	Other Ethnicities- Pacific Islander – Samoan	If any 02.02.01 Student Race/Ethnicity-Additional = 303
				36-ETHNICITY_S_TAH	Other Ethnicities- Pacific Islander - Tahitian	If any 02.02.01 Student Race/Ethnicity-Additional = 304
				37-ETHNICITY_S_OPI	Other Ethnicities- Pacific Islander – Other Pacific Islander	If any 02.02.01 Student Race/Ethnicity-Additional = 399
				38-ETHNICITY_S_WHITE	Other Ethnicities- White – (not of Hispanic origin)	If any 02.02.01 Student Race/Ethnicity-Additional = 700

## Filler

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### CDE Data Element(s) Populated

Source Form		Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	
				39-FILLER Filler N/A

## **Home Language**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.07.01	Student's Primary Language	None
Action	EXTRACT 02.07.01 Student's Primary Language		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				40-HOME_LANG	Home Language	None

## **Parent Education Level**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.16	Parent Education Level	None
Action	EXTRACT 02.16 Parent Education Level		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				41-PARENT_ED_LVL	Parent Education Level	None

## **Language Fluency**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.09	Student English Proficiency	None
Action	EXTRACT 02.09 Student English Proficiency		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				42-LANG_FLU	Language Fluency	None

## School Mobility

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
DEMO GN NULL	05.21	School mobility grade level	None
Action	If "KN" or "IN" or "PS", WRITE "00" If "UN" or "UE" or "US" or "AD", WRITE blank; Else EXTRACT 05.21 School mobility grade level		

### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				43-SCHOOL_MOBIL	School Mobility	None

## Filler

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				44-FILLER	Filler	N/A

## Class Size Reduction Program Option 1 (full day) Elementary

### CSIS Data Element(s) Used

File Format	ID	Name	Criteria
PROG PE NULL	07.01	Special Program Type	=117
PROG PE NULL	07.05	Program Participation Start Date	< = June 30 of the current school year
PROG PE NULL	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank
Action	WRITE "1" if meets "Criteria" Else Blank		

### CDE Data Element(s) Populated

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				45-CSR_OPT1_FULL	Class Size Reduction Program Option 1 (full day) Elementary	None

## **Class Size Reduction Program Option 2 (half day) Elementary**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PROG PE NULL	07.01	Special Program Type	=118
PROG PE NULL	07.05	Program Participation Start Date	< = June 30 of the current school year
PROG PE NULL	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank
Action	WRITE "1" if meets "Criteria" Else Blank		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				46-CSR_OPT2_HALF	Class Size Reduction Program Option 2 (half day) Elementary	None

## **ESEA Title I School Wide Targeted**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PROG PE NULL	07.01	Special Program Type	= 121 or 122 or 151 or 152
PROG PE NULL	07.05	Program Participation Start Date	< = June 30 of the current school year
PROG PE NULL	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank
Action	If 07.01 Special Program Type = 121 or 151, WRITE "1" If 07.01 Special Program Type = 122 or 152, WRITE "2"		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				47-ESEA	ESEA Title I School Wide Targeted	None

## **Migrant Education**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PROG PE NULL	07.01	Special Program Type	= 135
PROG PE NULL	07.05	Program Participation Start Date	< = June 30 of the current school year
PROG PE NULL	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank
Action	WRITE "1" if meets "Criteria" Else Blank		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				48-MIGRANT_ED	Migrant Education	None

**Indian Education****CSIS Data Element(s) Used**

File Format		ID	Name	Criteria
PROG PE NULL	O7.01	Special Program Type	= 132	
PROG PE NULL	07.05	Program Participation Start Date	< = June 30 of the current school year	
PROG PE NULL	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank	
<b>Action</b>				WRITE "1" if meets "Criteria" Else Blank

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				49-INDIAN_ED	Indian Education	None

**Gifted and Talented****CSIS Data Element(s) Used**

File Format		ID	Name	Criteria
PROG PE NULL	O7.01	Special Program Type	= 127	
PROG PE NULL	07.05	Program Participation Start Date	< = June 30 of the current school year	
PROG PE NULL	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank	
<b>Action</b>				WRITE "1" if meets "Criteria" Else Blank

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				50-GATE_ED	Gifted and Talented	None

**English Learner****CSIS Data Element(s) Used**

File Format		ID	Name	Criteria
PROG PE SR	07.01	Special Program Type	=120	
PROG PE SR	07.05	Program Participation Start Date	< = June 30 of the current school year	
PROG PE SR	07.06	Program Participation End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank	

PROG PE SR	07.12	Instructional or Support Services Received	
Action	<p>If 07.12 Instructional or Support Services Received = 330, WRITE "1"  If 07.12 Instructional or Support Services Received = 331, WRITE "2"  If 07.12 Instructional or Support Services Received = 332, WRITE "3"  If 07.12 Instructional or Support Services Received = 333, WRITE "4"  ELSE BLANK  NOTE: If more than one service is reported, only one service should be selected based on the following rule: If multiple values of codes 330-333 are submitted, then the highest numbered code will be selected for the aggregations.</p>		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				51-EL_ED	English Learner	None

**Filler****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				52-FILLER	Filler	N/A

**NSLP (National School Lunch Program)****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PROG PE NULL	07.01	Special Program Type	= 136 or 137
PROG PE NULL	07.03	Program Eligibility Start Date	<= June 30 of the current school year
PROG PE NULL	07.04	Program Eligibility End Date	> or = to July 1 <sup>st</sup> of the current school year or is blank
Action	WRITE "Y" if meets "Criteria", ELSE WRITE "N"		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				53-NSLP	NSLP (National School Lunch Program)	None

***Filler*****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				54-FILLER	Filler	N/A

***Primary Disability*****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PROG PS NULL	07.20	Special Education Disability Category	None
Action	EXTRACT if 07.20 Special Education Disability Category < > blank, ELSE WRITE "000"		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				55-PRIMARY_DISABILITY	Primary Disability	None

***Filler*****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				56-FILLER	Filler	N/A

**Filler****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria	
Pg	Sec	Row	Col				
				57-FILLER	Filler	N/A	

**English Learner Year Enrolled****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	05.20	First Enrollment in a U.S. School	None
DEMO GN NULL	02.09	Student English Proficiency	=3
Action	If digits (5-8) of 05.20 First Enrollment in a U.S. School =>0701 and <=1231, Extract first 4 digits of 05.20 First Enrollment in a U.S. School +1; Else Extract first 4 digits of 05.20 First Enrollment in a U.S. School		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria	
Pg	Sec	Row	Col				
				58-EL_YR_ENROL	English Learner Year Enrolled	None	

**R-FEP Year Re-designated****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	02.10	Date Re-designated FEP	None
Action	If digits (5-8) of 02.10 Date Re-designated FEP =>0701 and <=1231, Extract first 4 digits of 02.10 Date Re-designated FEP +1; Else Extract first 4 digits of 02.10 Date Re-designated FEP		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria	
Pg	Sec	Row	Col				
				59-RFEP_YR_REDES	R-FEP Year Re-designated	None	

**R-FEP Student Scored Proficient or Advanced for ELA CST****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				60-RFEP_STU_PROF_ADV_ELACST	R-FEP student scored Proficient or Advanced for ELA CST	N/A

**Filler****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				61-FILLER	Filler	N/A

**English Learner in California Public School less than 12 months****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	05.19	First Enrollment in a California School	> May 15 of prior school year
DEMO GN NULL	02.09	Student English Proficiency	=3
Action	WRITE "Y" if meets "Criteria", Else Blank		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				62-EL_CAL_LT_12	English Learner in California Public School less than 12 months	None

**ASAM Schools Only – Student enrolled in school less than 90 days prior to testing****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				63-ASAM_90_LESS	ASAM Schools only – Student Enrolled in School Less than 90 days prior to testing	N/A

**Student with significant disabilities will be assessed with the CAPA****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**Student counted as part of district's enrollment in Oct 2003 CBEDS data collection and has been continuously enrolled since that date****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**Student counted as part of school's enrollment in Oct 2003 CBEDS data collection and has been continuously enrolled since that date****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### **Multiple-Choice Test Administration Period**

#### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

#### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				67-MULTI_CH_TEST_PERIOD	Multiple-Choice Test Administration Period	N/A

### **Writing Test Date**

#### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

#### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				68-WRITING_TEST_DATE	Writing Test Date	N/A

### **Filler**

#### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

#### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				69-FILLER	Filler	N/A

**CSIS ID Number****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
DEMO GN NULL	01.02	CSIS Student Number	None
Action	Extract 01.02 CSIS Student Number		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	70-CSIS_ID	CSIS ID Number	None

**Filler****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	71-FILLER	Filler	N/A

**Out-of-Level Test Grade for Students with IEPs or 504 Plans in Grades 5-11****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col	72-OUT_OF_LVL_TEST_GRAD_E	Out-of-Level Test Grade for Students with IEPs or 504 Plans in Grades 5-11	N/A

## **County Code of Residence for Students with IEPs**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				73- CTY_CODE_RES_STU_IEP	County Code of Residence for Students with IEPs	N/A

## **District Code of Residence for Students with IEPs**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				74- DIST_CODE_RES_STU_IEP	District Code of Residence for Students with IEPs	N/A

## **Filler**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				75-FILLER	Filler	N/A

**Filler****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				76-FILLER	Filler	N/A

**Student's Parent Name****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				77-STU_PAR_NAME	Student's Parent Name	N/A

**Student's street address – First Line****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PARG GN NULL	03.03.02	Parent/Guardian or Caregiver's Street Address (1)	None
DEMO GN SA	01.06.02	Student's Street Address (1)	None
Action	Extract first 30 characters of 03.03.02 Parent/Guardian or Caregiver's Street Address (1) or Extract first 30 characters of 01.06.02 Student's Street Address (1) per Selection Criteria Name Enrollment section.		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				78-STU_ADDR_F	Student's street address – First Line	None

## **Student's street address – Second Line**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PARG GN NULL	03.03.03	Parent/Guardian or Caregiver's Street Address (2)	None
DEMO GN SA	01.06.03	Student's Street Address (2)	None
Action	Extract first 30 characters of 03.03.03 Parent/Guardian or Caregiver's Street Address (2) or Extract first 30 characters of 01.06.03 Student's Street Address (2) per Selection Criteria Name Enrollment section.		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				79-STU_ADDR_S	Student's street address – Second Line	None

## **Student's City Name**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PARG GN NULL	03.03.09	Parent/Guardian or Caregiver's City	None
DEMO GN SA	01.06.09	Student's Address – City	None
Action	Extract first 20 characters of 03.03.09 Parent/Guardian or Caregiver's City or Extract first 20 characters of 01.06.09 Student's Address – City per Selection Criteria Name Enrollment section.		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				80-STU_CITY	Student's City Name	None

## **State**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PARG GN NULL	03.03.10	Parent/Guardian or Caregiver's State	None
DEMO GN SA	01.06.10	Student's Address – State	None
Action	Extract 03.03.10 Parent/Guardian or Caregiver's State or Extract 01.06.10 Student's Address – State per Selection Criteria Name Enrollment section.		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				81-STU STATE	Student's State	None

**Student's Zip Code****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
PARG GN NULL	03.03.11	Parent/Guardian or Caregiver's Zip or Postal Code	None
DEMO GN SA	01.06.11	Student's Address – Zip or Postal Code	None
Action	Extract 1 <sup>st</sup> through 9 <sup>th</sup> digits of 03.03.11 Parent/Guardian or Caregiver's Zip or Postal Code or Extract 1 <sup>st</sup> through 9 <sup>h</sup> digits of 01.06.11 Student's Address – Zip or Postal Code per Selection Criteria Name Enrollment section.		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				82-STU_ZIP_CODE	Student's Zip Code	None

**Customer Pre-ID Data Field 2****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				83-CUST_PRE_ID_DATA_FLD_2	Customer Pre-ID Data Field 2	N/A

**Name of Student's English Teacher****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				84-NAM_STU_ENG_TEACHER	Name of Student's English Teacher	N/A

**Student's English Period****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				85-STU_ENG_PERIOD	Student's English Period	N/A

**Name of Student's Math Teacher****CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

**CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				86-NAM_STU_MATH_TEACHER	Name of Student's Math Teacher	N/A

## **Student's Math Period**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				87-STU_MATH_PERIOD	Student's Math Period	N/A

## **Filler**

### **CSIS Data Element(s) Used**

File Format	ID	Name	Criteria
N/A	N/A	N/A	N/A
Action	FILL WITH BLANKS		

### **CDE Data Element(s) Populated**

Source Form				Item # and Mnemonic	Name	Additional Criteria
Pg	Sec	Row	Col			
				88-FILLER	Filler	N/A

## 4. Appendix A – Pre ID (STAR) Layout

### Specifications for the Pre ID File Creation:

#### General Characteristics for All Files

- All numeric fields are right justified and if anything other than numeric characters are used they will be converted to blanks. Fill with zeros in preceding fields. If not using a numerical field, leave the whole field BLANK.
- All alpha fields are left-justified and all capital letters are to be used
- NO SPECIAL CHARACTERS IN ANY fields are allowed, they will be blanked out if used. (SPECIAL CHARACTERS are anything other than capital letters A-Z and numbers 0-9.)
- ASCII text file only.
- Fixed-field format per the record description that follows in this packet.
- A fixed record length of 600 (pad with blanks to 600).
- No tab or comma delimited files-(i.e., no Word Processing or Spreadsheet software).

Fixed Field Length- Fixed fields mean that the information should occupy the entire field area. If a blank is used, it is considered a character. Blanks should be used to complete a field.

For example: If the District name is North Cedar, the District name field would be represented as:

Column 01 = N
Column 02 = O
Column 03 = R
Column 04 = T
Column 05 = H
Column 06 = Blank
Column 07 = C
Column 08 = E

Column 09 = D  
 Column 10 = A  
 Column 11 = R  
 Column 12 = Blank  
 Column 13 = Blank  
 Column 14 = Blank  
 Column 15 = Blank  
 Column 16 = Blank  
 Column 17 = Blank  
 Column 18 = Blank  
 Column 19 = Blank  
 Column 20 = Blank

This sample shows that all of the fields contain something, even blanks. When using the fixed field format, tab delimited fields.

**MUST NOT be used:** Microsoft Word, Microsoft Excel, or Word Perfect to create the Pre-ID file.

The record length of the Pre-ID file is 600 characters. All records on the Pre-ID file must have 600 characters of data.

Item	Mnemonic Name	Start	End	Width	Description	Comments	L/R Justification
1	TEST_ID	01	01	1	Test Program ID	Numeric	R
2	DIST_NAME	02	21	20	District Name	Alpha Numeric	L
3	CD_CODE	22	28	7	County District Code	Numeric	R
4	FILLER	29	30	2	Filler	Blank	
5	SCHOOL_NAME	31	50	20	School Name	Alpha Numeric	L
6	SCHOOL_CODE	51	57	7	School Code	Numeric	R
7	FILLER	58	60	3	Filler	Blank	
8	DELIVERY_NAME	61	80	20	Delivery Name	Alpha Numeric or Blank	L
9	DELIVERY_CODE	81	90	10	Delivery Code	Numeric or Blank	R
10	GRADE_ENROL	91	92	2	Grade in which student is enrolled	Numeric (range 2-11)	R
11	ST_L_NAME	93	103	11	Student's last name	Alpha	L
12	ST_F_NAME	104	112	9	Student's first name	Alpha	L

Item	Mnemonic Name	Start	End	Width	Description	Comments	L/R Justification
13	ST_M_NAME	113	113	1	Student's middle initial	Alpha	L
14	STU_ID	114	123	10	Student's ID number	Numeric or Blank	R
15	DOB_M	124	125	2	Date of Birth (Month)	Numeric	R
16	DOB_D	126	127	2	Date of Birth (Day)	Numeric	R
17	DOB_Y	128	131	4	Date of Birth (Year)	Numeric	R
18	GENDER	132	132	1	Gender	Alpha	L
19	LOCAL	133	142	10	Local Use	Alpha Numeric or Blank	
20	ETHNICITY_P	143	145	3	Primary Ethnicity	Numeric	R
21	ETHNICITY_S_AAB	146	146	1	Other Ethnicity – African American or Black (not of Hispanic Origin)	Alpha or Blank	L
22	ETHNICITY_S_AIAN	147	147	1	Other Ethnicity – American Indian or Alaskan Native	Alpha or Blank	L
23	ETHNICITY_S_CHIN	148	148	1	Other Ethnicity – Chinese	Alpha or Blank	L
24	ETHNICITY_S_JAP	149	149	1	Other Ethnicity – Japanese	Alpha or Blank	L
25	ETHNICITY_S_KOR	150	150	1	Other Ethnicity – Korean	Alpha or Blank	L
26	ETHNICITY_S_VIET	151	151	1	Other Ethnicity – Vietnamese	Alpha or Blank	L
27	ETHNICITY_S_AINDIAN	152	152	1	Other Ethnicity – Asian Indian	Alpha or Blank	L
28	ETHNICITY_S_LAOS	153	153	1	Other Ethnicity – Laotian	Alpha or Blank	L
29	ETHNICITY_S_CAM	154	154	1	Other Ethnicity – Cambodian	Alpha or Blank	L
30	ETHNICITY_S_OASIAN	155	155	1	Other Ethnicity – Other Asian	Alpha or Blank	L
31	ETHNICITY_S_FIL	156	156	1	Other Ethnicity – Filipino	Alpha or Blank	L
32	ETHNICITY_S_HISP	157	157	1	Other Ethnicity – Hispanic or Latino	Alpha or Blank	L
33	ETHNICITY_S_NHAW	158	158	1	Other Ethnicity – Native Hawaiian	Alpha or Blank	L
34	ETHNICITY_S_GUAM	159	159	1	Other Ethnicity – Guamanian	Alpha or Blank	L
35	ETHNICITY_S_SAM	160	160	1	Other Ethnicity – Samoan	Alpha or Blank	L
36	ETHNICITY_S_TAH	161	161	1	Other Ethnicity – Tahitian	Alpha or Blank	L
37	ETHNICITY_S_OPI	162	162	1	Other Ethnicity – Other Pacific Islander	Alpha or Blank	L
38	ETHNICITY_S_WHITE	163	163	1	Other Ethnicity – White (not of Hispanic origin)	Alpha or Blank	L
39	FILLER	164	164	1	Filler	Blank	
40	HOME_LANG	165	166	2	Home Language	Numeric	R

Item	Mnemonic Name	Start	End	Width	Description	Comments	L/R Justification
41	PARENT_ED_LVL	167	168	2	Parent Education Level	Numeric	R
42	LANG_FLU	169	169	1	Language Fluency	Numeric	R
43	SCHOOL_MOBIL	170	171	2	School Mobility	Numeric or Blank	R
44	FILLER	172	173	2	Filler	Blank	
45	CSR_OPT1_FULL	174	174	1	Class Size Reduction Program Option 1 (full day) Elementary	Numeric or Blank	R
46	CSR_OPT2_HALF	175	175	1	Class Size Reduction Program Option 2 (half day) Elementary	Numeric or Blank	R
47	ESEA	176	176	1	ESEA Title I School Wide Targeted	Numeric or Blank	R
48	MIGRANT_ED	177	177	1	Migrant Education	Numeric or Blank	R
49	INDIAN_ED	178	178	1	Indian Education	Numeric or Blank	R
50	GATE_ED	179	179	1	Gifted and Talented	Numeric or Blank	R
51	EL_ED	180	180	1	English Learner	Numeric or Blank	R
52	FILLER	181	184	4	Filler	Blank	
53	NSPL	185	185	1	NSLP (National School Lunch Program)	Alpha	L
54	FILLER	186	188	3	Filler	Blank	
55	PRIMARY_DISABILITY	189	191	3	Primary Disability	Numeric or Blank	R
56	FILLER	192	193	2	Filler	Blank	
57	FILLER	194	194	1	Filler	Blank	
58	EL_YR_ENROL	195	198	4	English Learner Year Enrolled	Numeric or Blank, Required if Item 42 = 3	R
59	RFEP_YR_REDES	199	202	4	R-FEP Year Re-designated	Numeric or Blank, Required if Item 42 = 4	R
60	RFEP_STU_PROF_ADV_ELACST	203	203	1	R-FEP student scored Proficient or Advanced for ELA CST	Alpha or Blank	R
61	FILLER	204	208	5	Filler	Blank	
62	EL_CAL_LT_12	209	209	1	English Learner in California Public School less than 12 months	Alpha or Blank	L
63	ASAM_90_LESS	210	210	1	ASAM Schools only – Student Enrolled in School Less than 90 days prior to testing	Alpha or Blank	L
64	DISABL_CAPA	211	211	1	Student with significant disabilities will be assessed with the CAPA	Alpha or Blank	L
65	DIST_CBEDS_ENROL	212	212	1	Student counted as part of district's enrollment in October 2002 CBEDS data collection and has	Alpha	L

Item	Mnemonic Name	Start	End	Width	Description	Comments	L/R Justification
					been continuously enrolled since that date		
66	SCH_CBEDS_ENROL	213	213	1	Student counted as part of school's enrollment in October 2002 CBEDS data collection and has been continuously enrolled since that date	Alpha	L
67	MULTI_CH_TEST_PERIOD	214	215	2	Multiple-Choice Test Administration Period	Numeric	R
68	WRITING_TEST_DATE	216	217	2	Writing Test Date	Numeric, required if item 10 = 4 or 7	R
69	FILLER	218	218	1	Filler	Blank	
70	CSIS_ID	219	228	10	CSIS ID Number	Numeric	R
71	FILLER	229	244	16	Filler	Blank	
72	OUT_OF_LVL_TEST_GRADE	245	246	2	Out-of-Level Test Grade for Students with IEPs or 504 Plans in Grades 5-11	Numeric or Blank	R
73	CTY_CODE_RES_STU_IEP	247	248	2	County Code of Residence for Students with IEPs	Numeric or Blank	R
74	DIST_CODE_RES_STU_IEP	249	253	5	District Code of Residence for Students with IEPs	Numeric or Blank	R
75	FILLER	254	260	7	Filler	Blank	
76	FILLER	261	290	30	Filler	Blank	
77	STU_PAR_NAME	291	330	40	Student's Parent Name	Alpha Numeric or Blank	L
78	STU_ADDR_F	331	360	30	Student's street address – First Line	Alpha Numeric or Blank	L
79	STU_ADDR_S	361	390	30	Student's street address – Second Line	Alpha Numeric or Blank	L
80	STU_CITY	391	410	20	Student's City Name	Alpha Numeric or Blank	L
81	STU_STATE	411	412	2	State	Alpha or Blank	L
82	STU_ZIP_CODE	413	421	9	Student's Zip Code	Numeric or Blank	L
83	CUST_PRE_ID_DATA_FLD_2	422	500	79	Customer Pre-ID Data Field 2	Customer Defined	L
84	NAM_STU_ENG_TEACHER	501	524	24	Name of Student's English Teacher	Alpha or Blank	L
85	STU_ENG_PERIOD	525	525	1	Student's English Teacher	Alpha, Numeric or Blank	L
86	NAM_STU_MATH_TEACHER	526	549	24	Name of Student's Math Teacher	Alpha or Blank	L
87	STU_MATH_PERIOD	550	550	1	Student's Math Teacher	Alpha, Numeric or Blank	L
88	FILLER	551	600	50	Filler	Blank	